

LCA-I 2010/11
BEFORE AND AFTER SCHOOL CARE PROGRAM
General Terms and Condition

Basic Program:

The B/A School Care program operates to provide supervised basic before and after school care for students. During this time students have the opportunity to do their homework, study, quietly play games with friends, watch a movie, go to the park and spend time in the library or on the computers. All activities are supervised. Snacks will not be provided on a regular basis; however, parents may pack an additional light nutritious snack for both in the morning and the afternoon. This is in addition to any snacks or lunches packed for the school day.

Admission:

All children who attend LCA/AVC are eligible to attend the program. A total of 20 children per day are registered. In order to maintain quality, safety and financial viability the program may be capped at a group size smaller than this if necessary.

Days/hours of operation:

On all regular school days the Before School Club operates from 7:15 - 8:15 a.m. and the After School Club operates from school dismissal time 3:30pm until 5:00 p.m.

Full time Monthly Fees:

Before Care

| | |
|------------|--------------------|
| 1 child | \$ 80.00 per month |
| 2 children | \$145.00 per month |
| 3 children | \$215.00 per month |

After Care

| | |
|------------|--------------------|
| 1 child | \$125.00 per month |
| 2 children | \$225.00 per month |
| 3 children | \$335.00 per month |

Before and After Fee Calculations:

| | |
|------------|--------------------|
| 1 child | \$200.00 per month |
| 2 children | \$360.00 per month |
| 3 children | \$540.00 per month |

Fees are very reasonable therefore additional recreational/Artistic/musical etc. type activities that will be offered after school will be a separate fee based on the type of program being offered. (An approximate 10% discount applies for each additional child)

Children are eligible to register for the fulltime morning, afternoon or both programs. However, for parents who do not require a full month the fee is **\$12.00** per day per child; If just before care is needed it will be **\$5.00** per child for a.m. and **\$8.00** per child for after school care.

Parents are responsible for the monthly or daily costs regardless of pick up times or absences. No refunds will be given.

The program is not offered during school holidays or on P.D. days. However, P.D. days and statutory holidays other than the Christmas break and March break are accounted for in the monthly rates. December, March and June full time rates are listed on the application for the current year.

Drop-ins are welcome (based on availability). Same daily fees apply and must be paid on site.

The after school program closes at 5:00 p.m. in the event the parent/or designated person is unable to pick their child up by closing time, that individual must call the school and inform the staff of the expected time of arrival. A late charge of \$5.00 will apply for pick-ups occurring after 5:15 p.m. Habitual late pick-ups will constitute a cause for the child(ren) to be removed from the program. In the event no call is received, after 15 minutes the staff will contact the emergency contacts for pick-up.

Registration and Enrollment:

1. Pre-registration begins September 1st to secure students spot
2. The School year will be on a first come first serve basis:
 - a. Application forms are to be completed in full
 - b. Program runs from September to June
 - c. To secure your spot for the 2010/11 school years please email the school at lifechristianacademy.ca by August 25st subject line: **Before and after school** and indicate the number of children you will be registering and state whether for FT/before care, FT/after care, FT/before and after care or part time days. If part time indicate the days you will require and note if for a.m., p.m. or both.
 - d. All Post dated cheques are required with the application form and are to be submitted on the first day of school. Cheques are to be dated for the 15th of each month. The program is separate from tuition payment therefore will require a separate cheque.
 - e. Where more than one child in a family is registered, the total fee for the program may be included on one cheque.
3. If need for before and after care is required in the future, registration can be requested at any time by calling the school. If space is not available the child's name will be put on a waiting list.

Withdrawal:

Written notice a minimum of one full month must be provided to the Before and After School Care prior to withdrawal; If written notice is not provided the Advance Fees will be forfeited.

LCA-I Before and after School Care Program
Application for 2010-2011

Parent/Guardian (s) (Father) _____

Address: _____

City: _____ Postal: _____

Home #: _____ Work: _____ Cell: _____

Parent/Guardian (s) (Mother): _____

Address: _____

City: _____ Postal: _____

Home #: _____ Work: _____ Cell: _____

Names of Children Attending B/A program

Grade

| | | |
|------------|--|--|
| Student #1 | | |
| Student #2 | | |
| Student #3 | | |

Full time Attendance September to June:

Before Care monthly fee:

1 Student @ \$80.00 2 students @ \$145.00 3 students @ \$215.00

Sept. Oct. Nov. Jan. Feb. Mar. Apr. May

After Care monthly fee:

1 student @ \$125.00 2 students @ \$225.00 month 3 students @ \$335.00

Sept. Oct. Nov. Jan. Feb. Mar. Apr. May

Both B/A Monthly fee:

1 student @\$200.00 2 students @ \$360.00 3 students @ \$540.00

Sept. Oct. Nov. Jan. Feb. Mar. Apr. May

Please check off dates that are needed and provide a cheque for each month dated for the 15th of each month.

Or Part time Attendance: Before care \$5.00/After care \$8.00

Student 1 name:

| | | | | | |
|-----|--------|---------|-----------|----------|--------|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| a.m | | | | | |
| p.m | | | | | |

Student 2 name:

| | | | | | |
|-----|--------|---------|-----------|----------|--------|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| a.m | | | | | |
| p.m | | | | | |

Check off am/pm day's needed each week and indicate the number of days each month below

Part time Attendance covers: Please total and provide a cheque for each month

September

#a.m. ___ x \$5.00 x #child ___ = ___
= ___

#p.m. ___ x \$8.00 x #child ___ = ___
= ___

Total month fee = _____

October

#a.m. ___ x \$5.00 x #child ___ = ___

#p.m. ___ x \$8.00 x #child ___ = ___

Total month fee = _____

November

#a.m. ___ x \$5.00 x #child

#p.m. ___ x \$8.00 x #child

Total month fee = _____

December

#a.m. ___ x \$5.00 x #child ___ = ___
= ___

#p.m. ___ x \$8.00 x #child ___ = ___
= ___

Total month fee = _____

January

#a.m. ___ x \$5.00 x #child ___ = ___

#p.m. ___ x \$8.00 x #child ___ = ___

Total month fee = _____

February

#a.m. ___ x \$5.00 x #child

#p.m. ___ x \$8.00 x #child

Total month fee = _____

March

#a.m. ___ x \$5.00 x #child ___ = ___
= ___

#p.m. ___ x \$8.00 x #child ___ = ___
= ___

Total month fee = _____

April

#a.m. ___ x \$5.00 x #child ___ = ___

#p.m. ___ x \$8.00 x #child ___ = ___

Total month fee = _____

May

#a.m. ___ x \$5.00 x #child

#p.m. ___ x \$8.00 x #child

Total month fee = _____

June

#a.m. ___ x \$5.00 x #child ___ = ___

#p.m. ___ x \$8.00 x #child ___ = ___

Total month fee = _____

Post dated cheques are required at the time the registration form is submitted. Cheques are to be for the 15th of each month. The program is separate from tuition payment therefore will require a separate cheque. Please note that some weeks run into the next month please be careful when calculating your post-dated cheques.

Emergency Contacts (other than parent/guardian)

Name _____ Relation _____ Phone _____

Name _____ Relation _____ Phone _____

Person (s) authorized to pick up your children:

Name _____ Relation _____ Phone _____

Name _____ Relation _____ Phone _____

I have read, understand and agree to comply with the terms and conditions outlined herein:

Signature of Parent/guardian (Father) _____

Date: _____

Signature of Parent/guardian (mother) _____

Date: _____